Custom Quiz Builder Quick Start Guide
for Administrators & Teachers

Login to Get Started on PC, Mac or Tablet:

1. Go to [www.stridelogin.com](http://www.stridelogin.com). Select Administrator or Teacher Login.

2. Enter your KCS/KCC code and password. Click Login.

3. Select the Quiz Builder tab.

The Quiz Builder home screen lists all of your current quizzes, and allows you to create a new quiz.

Click on Shared Quizzes to see a list of quizzes created by other teachers within your school.

Click on New Quiz to create another quiz.

Click on the name of any existing quiz to view or edit properties.

Click on Share to share a quiz with other teachers at your school.

Click to add an existing quiz to a Folder.
Choose the **View** that helps to narrow your growing list of quizzes and allows you to work most efficiently in Quiz Builder.

You can sort your list of quizzes by **Start Date** or **End Date**.

This **Clone** option allows you to clone any quiz in your list to generate an exact replica, assign and schedule it again. This is useful when you want to use quizzes for pre- and post-test.

**Archive** quizzes that are expired or no longer in use. Select the **Archives** button to access a list of previously archived quizzes. Restore archived quizzes by selecting **Restore**.

Quiz Archive

Below is a list of the quizzes you have archived.

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Author</th>
<th>Progress</th>
<th>Created</th>
<th>Start Date</th>
<th>End Date</th>
<th>Avg</th>
<th>Restore</th>
</tr>
</thead>
<tbody>
<tr>
<td>Defying Gravity</td>
<td>Available</td>
<td>You</td>
<td>0 of 4</td>
<td>2015-03-02</td>
<td>2015-03-04</td>
<td>2015-03-06</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Vocabulary Words</td>
<td>Expired</td>
<td>You</td>
<td>4 of 4</td>
<td>2015-03-02</td>
<td>2015-03-02</td>
<td>2015-03-03</td>
<td>25%</td>
<td></td>
</tr>
</tbody>
</table>
Create a New Quiz
Define the basic properties for your new quiz. **Remember:** On the Start Date that you specify, your custom quiz will automatically take precedence over other Stride curriculum that your students may be working on, unless your student is taking PMA or Gap. When your students complete the quiz, they will return to where they left off in the curriculum. *When you create a quiz as an Administrator, the quiz is automatically available school-wide for all of your teachers who have classes setup in Stride. School-wide quizzes are labeled “SQ”.*

**Click on the Calendar widget to select your Start and End dates. Quiz start and end dates cannot be the same date.**

Control when a quiz is delivered. Either during school hours or after school hours.

**Click the Save button to save your new quiz. Your quiz is automatically scheduled for the specified Start Date!**

Monitor the start and stop time of a quiz by creating a **Proctored Quiz.** Proctored quizzes cannot be delivered if students are taking an assessment.

**Control game settings during a quiz.**

Add your new quiz to a **Folder** by selecting from the drop down menu.

Add Questions
Click on the **Questions** option in the top menu to add questions to your quiz.

**Click here to continue!**
Add Questions (continued)
Select a method to add questions to your quiz. Selecting the **Advanced Method** allows you to preview and select questions from the full collection of items. Selecting the **Easy Method** allows you to choose questions from state standards. However, the questions will automatically be assigned based on the number of questions you select.

Click on **Subjects, Grade Levels, Strands, and Standards** to expand the content. Check boxes to select questions for your quiz.

Q: How long can my quiz be?
A: You can add as many questions as you like to your quiz.

As you select questions, they will **populate** in the right-hand pane.

Click on the magnifying glass to **preview** the question and answer choices.
**Sort Questions**
You can sort your questions to determine the exact order in which students will receive them. Click the **Green Upward Arrow** to move a question up in the queue. Click the **Blue Downward Arrow** to move a question down in the queue. You can edit and sort your question list anytime, up until the **Start Date** of the quiz, when these features will be locked.

**Assign Students**
Once your new quiz is created, go back and select it from the list of **Your Quizzes**. This will allow you to view the **Properties** for your quiz. Click **Assign Students** to continue.
Assign Students (continued)
Your entire class roster will appear. You can choose to Assign to Entire Class or Assign to Individual Students.

Check Select All to assign the quiz to all students in a class.

Click Save to save changes.

Check boxes under Assigned to configure the quiz for students.

Your Quiz is Ready to Go!

Q: How will my quiz appear to students as they are working in Stride?

A: Your students will see a single coin with a question mark on it. They should click on this coin to begin answering questions in the order that you selected.
Q: Where can I see the results of my quiz?

A: View the Properties menu to see results for the overall group and individuals.

Click on an individual student’s name to see performance on specific questions.
Reports (continued)

A: Or view the Report menu to see the overall results of the class and student by standard, class aggregate score by question or individual student scores in detail.
**Compare**

Once you’ve cloned a quiz, rename it appropriately for easy reference (i.e., “version 2” or “post-test”). Both the original quiz and its clone will appear in your master list of quizzes. Quickly Compare Results on the two quizzes using the Compare feature when you are viewing either the original quiz or the clone. Be sure to assign your students to the clone quiz.

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This **Clone** option allows you to view the results of the original quiz and the cloned quiz. This is useful when you want to use quizzes for pre- and post-test.

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**Q: Can I print my quiz?**

**A:** Yes. You can print copies of your quiz and distribute to your class by hand, if you like. Select the quiz you want to print, then look for this button:
Q: Can I share my quiz with other teachers?
A: Yes! You can share quizzes with other teachers in your school who have classes setup in Stride Academy. Look for the blue **Shared Quizzes** button in the Teacher’s Quiz Builder application, to view shared quizzes that other teachers in your school have made available to you.

To share a quiz of your own, simply select the "Share" check box next to your quiz. It will automatically share with other teachers in your school!

Also, school administrators may create schoo-wide quizzes in the Administrator Quiz Builder application. School-wide quizzes are accessible for all teachers at the school to deploy to their students, and are designated with the blue symbol "SQ" next to the name of the quiz.

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**Thank you for using Stride.**

*Be sure to bookmark these important pages!*

Admin/Teacher Login  
[www.stride/login.com](http://www.stride/login.com)

Student Login  
[www.stride/start.com](http://www.stride/start.com)

Online Support Gallery:  
[www.LTSed.com/support](http://www.LTSed.com/support)

Stride Academy Blog/News:  
[www.strideacademy.com/blog](http://www.strideacademy.com/blog)